

AGENDA

SOUTH AFRICAN CHAPTER OF THE TURNAROUND MANAGEMENT ASSOCIATION

2nd MEETING OF THE LAUNCH STEERING GROUP'S WORK GROUP

Date: Monday 24th May 2004

Time: 16h00 – 19h00

Venue: 6th Floor, Block No. 4, Bank City, Johannesburg

Work Group Members:

Bicker-Caarten, Jan	Rand Merchant Bank
Burdette, David	University of Pretoria
Claassen, Stephan	First National Bank
Daly, Patrick	Daly Incorporated
Davies, Neil	Brait
du Preez, Inus	First National Bank
Evans, John	Deloittes
Faul, Christo	Standard Bank
Gordon, Rowan	Credit Management Services
Graham, Ricardo	Maximus Business Turnaround
Greenhill, Noah (?)	JSE
Isaacs, Anna	Nedcor
King, Mervyn	Brait
Kingon, Mark	Sars
Leigh, Martin	Rand Merchant Bank
Murgatroyed, Trevor	Absa
September, Themba	Corporate Renewal Partners
Taggart, Robin	Nedcor
van der Walt, Jan	Corporate Renewal Partners
Winer, Paul	Werksmans

1. WELCOME

1.1 OPENING

1.2 APOLOGIES

Neil Harvey (Brait)

1.3 Alternates:

Krisjan Barnard for Trevor Murgatroyed (Absa)

1.4 MATTERS ARISING

Approval of minutes

SARS & JSE representation

UK STP: Ricardo Graham

TMA ConfCall link-up: Stephan Claassen

1.5 ADVISORY & INFORMED GROUP

How to compile a distribution list of those not already on the Advisory Group.

2. WORK GROUP

2.1 WORK GROUP CHARTER

Progress report and matters held in abeyance (Refer to Handout Pack: Section 1)

2.2 WORK GROUP MEETING SCHEDULE

Frequency of meetings

Desired end date

2.3 FUNDING THE WORK GROUP

Identify costs e.g. Section 21 company formation.

Funding of these costs.

3. OBTAINING POLITICAL BUY-IN

DOJ, dti, Nedlac

4. REQUIREMENTS FOR CHAPTER FORMATION

Preferred option: Way forward.

5. MEMORANDUM AND ARTICLES OF ASSOCIATION

5.1 SECTION 21 COMPANY

Legal Sub-committee mandates?

5.2 OBJECTIVES OF THE TMA (SOUTH AFRICA)

Refer to Handout Pack: Section 4

To be considered for addition:

- BEE
- Job preservation
- Pro bono work
- Proposal: Certification of Turnaround Managers: Membership Sub-Committee

5.3 BOARD OF DIRECTORS AND EXECUTIVES

Composition and election.

Refer to Handout Pack: Section 5

6. PRESS RELEASE

Update: FM article: John Evans

Group photo

7. ADMINISTRATION OF THE SA CHAPTER

Refer to Chapter Leadership Manual "Administrators" page 6 for duties, etc.

Should we have a standalone office and paid administrator?

Any member whose firm can provide secretarial support to the Work Group, and thereafter to the Chapter during its initial phase?

8. SPONSORSHIP

Who should be approached, and how soon?

9. ADJOURNMENT

REFERENCE MATERIAL

TMA Launch Steering Group Membership List

Chapter Leadership Manual

Handout pack 1 (refer materials distributed at Meeting No.1 of 17th May):

Section 1: Proposed Work Group Charter

Section 2: What the TMA requires for chapter formation

Section 3: Frequently Asked Questions

Section 4: Purpose of the SA Chapter of the TMA

Section 5: Proposed structure, election of the board of directors, and appointment of executives

Handout pack 2:

Section 1: Updated Frequently Asked Questions

Section 2: TMA Fact Sheet

Section 3: STP Presentation by Ricardo Graham