

AGENDA

SOUTH AFRICAN CHAPTER OF THE TURNAROUND MANAGEMENT ASSOCIATION

4th MEETING OF THE LAUNCH STEERING GROUP'S WORK GROUP

Date: Monday 7th June 2004

Time: 17h00 – 19h00

Venue: 18th Floor, Building No. 1, RMB, Sandton

Work Group Members:

Bicker-Caarten, Jan	Rand Merchant Bank
Burdette, David	University of Pretoria
Claassen, Stephan	First National Bank
Daly, Patrick	Daly Incorporated
Davies, Neil	Brait
du Preez, Inus	First National Bank
Evans, John	Deloittes
Faul, Christo	Standard Bank
Gordon, Rowan	Credit Management Services
Graham, Ricardo	Maximus Business Turnaround
Isaacs, Anna	Nedcor
King, Mervyn	Brait
Kington, Mark	Sars
Leigh, Martin	Rand Merchant Bank
Murgatroyed, Trevor	Absa
September, Themba	Corporate Renewal Partners
Taggart, Robin	Nedcor
van der Walt, Jan	Corporate Renewal Partners
Winer, Paul	Werksmans

1. WELCOME

1.1 OPENING

1.2 APOLOGIES

1.3 MATTERS ARISING

Approval of minutes.

2. WORK GROUP

- Schedule and desired end date
- Certification of Turnaround Managers: Membership Sub-Committee – see “Setting the Standards” and “The Insolvency Practitioner” in Handout pack 4.

3. OBTAINING POLITICAL BUY-IN

DOJ, dti, Nedlac

4. MEMORANDUM AND ARTICLES OF ASSOCIATION

Refer to Chapter Leadership Manual “Incorporation” page 19.

Refer to Chapter Leadership Manual's model by-laws page 26.

Recommended that sub-group tasked with drawing up memorandum and articles of association also refers to the by-laws of the Chicago Chapter (on TMA web site, go to About TMA/Bylaws).

4.1 MISSION AND PURPOSE

- Draft Mission Statement
- Versions 1 and 2 discussed at last meeting
- Version 3 in Handout pack 4

4.2 BOARD OF DIRECTORS AND EXECUTIVES

Composition and election.

Negotiating a reduced fee structure with TMA

5. PRESS RELEASE

Update: FM press release: John Evans

Group photo

6. ADMINISTRATION OF THE SA CHAPTER

Refer to Chapter Leadership Manual "Administrators" page 6 for duties, etc.

Should we have a standalone office and paid administrator?

Any member whose firm can provide secretarial support to the Work Group, and thereafter to the Chapter during its initial phase?

7. SPONSORSHIP

Who should be approached, and how soon?

8. ADJOURNMENT

REFERENCE MATERIAL

Handout pack: 4

Section 1: Setting the Standards

Section 2: The Insolvency Practitioner

Section 3: TMA (SA) Mission Version 3